



Malahat Nation  
110 Thunder Road, Mill Bay, BC, V0R 2P4  
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<b>Job title</b>	<i>Mental Health Clinician</i>
<b>Reports to</b>	<i>Director Social Programs / Health</i>

Malahat Nation is seeking a Mental Health Clinician (MHC) for 12 hours / week.

Salary: A competitive salary offered.

Terms of Employment: Permanent Part Time

### **Job Purpose**

The MHC will provide counseling and assessment services to individuals, families, and community members (individually and/or small groups). The MHC will develop and deliver mental health programs and activities in consultation with health staff in a culturally safe, healthy and supportive environment.

### **Duties and Responsibilities**

1. Provide specialized counselling services two days per week.
  - Scheduling counselling appointments and counselling clients
  - Conduct initial assessment for all assigned clients.
2. Generate and document client progress and treatment plan and evaluate progress of treatment.
  - Participating in case management meetings with supervisor and staff
  - Refer clients to specialized resources when deemed necessary, (ie. Psychiatrists, Psychologists, Art Therapists, treatment centres, etc.)
  - Coordinate care of clients with physicians, community health nurse and resources at a community level
  - Establish and implement a discharge plan and file closures when appropriate
3. Maintain accurate records.
  - Recording all client contacts on forms indicated as per Clinical Procedures
  - Recording and submit monthly statistics and client meetings
  - Record and submit all required forms per Health Authority policies (ie. Complying with confidentiality protocols at all times)
  - Record all statistics, counselling sessions and client data as required

- Maintain up to date client reports
4. Participate in ongoing education on mental health and wellness issues.
    - Attending workshops suggested by supervisor
    - Upgrading on specific mental health issues that require specialized counselling
  5. Participate in team building activities.
    - Participate and share knowledge and skills with the health team in the area of mental health issues
    - Attend scheduled in-services and meetings as directed by supervisor
    - Work collaboratively with health and social programs teams
    - Identify knowledge gaps in the area of mental health for colleagues and pursuing/taking role in training activities
    - Delivering workshops/seminars on mental health
    - Development and implementation of mental health care
  6. Other duties that may be deemed necessary by your immediate supervisor.

## **Qualifications**

- Completion of a Masters in Social Work or equivalent degree (ie. Masters in counselling or Psychology).
- At least three (3) years of direct counselling experience working with individuals and families with mild to moderate mental health challenges
- Demonstrated experience working with concurrent disorders
- Must be a member in good standing with a regulated body as per current standards (RCC) for practicing Demonstrated knowledge of risk factors and risk assessment
- Demonstrated knowledge of resources and services available to clients
- Demonstrated knowledge and understanding of the culture, history and current oppressions experienced by people related to mental health and substance abuse challenges

Preferred qualifications:

- Experience working with First Nations

## **Closing Date**

**Open until filled.**

Interested applicants are invited to submit a cover letter, resume and three references

by email to: [paula.schwartz@malahatnation.com](mailto:paula.schwartz@malahatnation.com)

or fax to: 250 743-3251

or by mail to: Malahat Nation  
110 Thunder Road  
Mill Bay BC V0R 2P4  
Attention: Paula Schwartz

**Priority will be given to applicants with Aboriginal ancestry.**

Thank you for your interest in the Malahat Nation; however, only short-listed applicants will be contacted.